



E-NOTICE

Date - 24/08/2023

Subject : CONTINUOUS ASSESSMENT (CA) PROCESS

All **B.TECH 3RD (REGULAR), 5TH & 7TH** Sem Students , **BBA, BCA, BHM & MCA 3RD & 5TH** Sem Students , **M.TECH 3RD** Sem Students (if theory paper available) & **MHA 3RD** Sem Students of **Institute of Science & Technology** are hereby informed that, they will have to complete their **Continuous Assessment (CA)** process as per Notice published by the MAKAUT,WB which has been already sent to the respective students' group. We will sent Notice for every CA process in due course of time.

This notice is only for **CA2**

For CA2, every subject Teacher will give a particular topic(s) roll no wise. Subject Teacher will also provide a sample **REPORT FORMAT**.

List of topics with subject teacher's name & contact number, sample **REPORT FORMAT** will be sent to the respective students Group.

All students will have to make a **REPORT(pdf only)** and will have to sent through mail (department wise mail ID are given below) within **03.09.2023**. If any student have any query regarding making **REPORT**, then he/she can contact with the subject teacher.

At the time of sending this mail, Please write in the Subject line as : **NAME-ROLL-STREAM- SEM:** (Example : **DEBJIT PANJA-18201319018-CE-7TH**)

It is mandatory to complete this CA2 activities for all students. If any student fails to submit REPORT, his/her CA2 Marks will not be sent to MAKAUT. He/she will be treated as **ABSENT**.

Email ids:

DEPARTMENT

MAIL IDS

Civil Engineering	: ca.ist.ce@gmail.com
Mechanical Engineering	: ca.ist.me@gmail.com
EE/EEE	: ca.ist.eee@gmail.com
CSE/IT	: ca.ist.cseit@gmail.com
ECE/AEIE	: ca.ist.eceaeie@gmail.com
Management	: ca.ist.management@gmail.com

By Order, Authorised Signatory