



Date : 29.10.2021

NOTICE FOR 1ST INTERNAL ASSESSMENTS FOR DIPLOMA 2ND SEM STUDENTS.

All the Diploma 2nd Sem students are hereby notified that, as per notification published by WBSCTVESD, **1st Internal Assessments (IA)** will be conducted as per below mentioned schedule through **online proctored system** as because examination in Pen & Paper mode (Offline Mode) is not possible due to the Covid-19 pandemic situation.

ATTENDANCE OF INTERNAL ASSESSMENTS ARE MANDATORY, EVERY STUDENTS WILL HAVE TO ATTEND IT.

Following basic guidelines are being issued as prescribed by the WBSCT&VE&SD in connection with the said examinations for your convenience.

1. For internal assessment duration of OPE will be **45 minutes** (Full Marks in IA: 20).
2. Question papers will be sent to the students by the respective Institutes/Subject Teachers through Email/WhatsApp or by any other online mode 5 minutes before commencement of the examinations.
3. Institute authority /Examination Cell will take the online examinations with Google meet of the mail ID provided for the examination purpose to the respective disciplines of the respective Institutes.
4. Students have to write the answer of the questions in own handwriting using 44 size pages. Each completed answer script must possess a FRONT PAGE (A4 size) carrying details (Branch, Semester, Registration Number, Roll Number, Subject Name & Date of Examination) of the student.
5. Students must write his/her roll number, registration number and put full signature at the bottom of each page. Scanned signature will not be acceptable. After completion of the examination, students have to send scanned copies of the answer sheet along with the filled in front page (in single PDF file only) to the respective Institute through Email/WhatsApp or any other online mode within the stipulated time. Name of the PDF file should have a specific format as <Registration Number>_<Subject Code>_<Date of Examination>.
6. Students will be provided with additional time of, 15 minutes for uploading the scanned answer script after the examination hours. As there is time restriction for sending the answer script to the Institute, students should be very much careful about it and must make necessary arrangements prior to appearing in the examination on each day.
7. During the examinations, all students must be instructed to switch on their camera of the device by which they will appear in the examinations.
8. The answer-scripts of the students must be uploaded by the students within stipulated time.

9. Students should be advised to appear for the examinations from the place where they will not normally face any internet connectivity problem.
10. After completion of the examination, students have to send a scanned copy of the answer script along with the filled in front page (**in single PDF file only**) through an E-mail ID provided below:

exam.ist.civil@wbscte.ac.in

(for Civil Engineering Students)

exam.ist.cst1@wbscte.ac.in

(for Computer Science Engineering students)

exam.ist.electrical1@wbscte.ac.in

(for Electrical Engineering students)

exam.ist.mechanical1@wbscte.ac.in

(for Mechanical Engineering students)

SCHEDULE OF EXAM - 2ND SEM

SL NO	DATE	TIME	BRANCH	SUBJECTS WITH CODE
1	01/11/2021	11.00 A.M – 11.45 A.M	ALL	Mathematics-II (204N)
2	02/11/2021	11.00 A.M – 11.45 A.M	ALL	Applied Physics-II (202N)
3	03/11/2021	11.00 A.M – 11.45 A.M	ALL	Introduction to IT Systems (201N)
4	11/11/2021	11.00 A.M – 11.45 A.M	ALL	Fundamentals of Electrical & Electronics Engineering(FEEE) (203N)
5	12/11/2021	11.00 A.M – 11.45 A.M	ALL	Engineering Mechanics (205N)

11. If any query regarding the Internal Assessments, please contact with the HOD of concern department as below:

Examination Co-Ordinator

: **Mr. Mithun Das**

:**9038088950**

For Civil Engineering HOD

: **Ms Payeli Mukherjee**

:**9434651173**

For Mechanical Engineering HOD

: **Mr. Parikshit Ghosh**

:**9433804939**

For Electrical Engineering HOD

: **Mr. Indranil Maity**

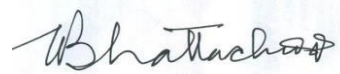
:**9939290120**

For Computer Science & Technology HOD

: **Mr. Avijit Bera**

:**9836883884**

With thanks & best wishes



(Principal)



**West Bengal State Council of Technical and Vocational Education and Skill Development
(Technical Education Division)**

FRONT PAGE

**1st /2nd Internal Assessment of Theoretical Subjects for the
2nd Semester Diploma Students (Academic Session 2020-21)**

COURSE NAME	
REGISTRATION NUMBER	
SUBJECT	
DATE OF EXAMINATION	
FULL SIGNATURE OF THE STUDENT	

INSTRUCTION TO THE EXAMINEES

- i) Take print this page for each examination. Fill it up and attach on the top of the answer script. Use A4 size paper. Leave backside of the front page blank.
- ii) Use A4 size paper to write your answers. Write answers in own handwriting.
- iii) Specify page number at the top of each page of the answer script.
- iv) Write registration number and put full signature at the bottom of each page of the answer script. Scanned signature is not accepted.
- v) Do not forget to attach the front page. In absence of duly filled in front page, answer script may be treated as incomplete and may not be considered for evaluation.
- vi) Send the answer script along with the filled in front page to your Institute (in single pdf File) within the stipulated time for each day's examination.