



E-NOTICE

Date - 16/01/2023

Subject : EXAM FORM FILL UP

All 1st Sem & 3rd Sem Students of **B.TECH**, 1st Sem Students of **BBA, BCA, BHM & MCA, MHA & M.TECH** Courses of **Institute of Science & Technology** are hereby informed to see the Notice for Exam Form Fill-up of Regular & Backlog Exam. published on University's website (makautexam.net) and take appropriate steps to complete the Examination Form-Fill-up process with their own responsibility within the date mentioned in that Notice.

[College will Release the Exam Forms only to the students who have Cleared their Semester Fees; after that the students will get Exam Form on their Dashboard. So students who have not cleared their Semester Fees till date will have to clear their Semester Fees within 20.01.2023, because Starting Date of Releasing the Exam. Forms by the College is 21.01.2023 and last date of Release the Exam. Forms by the college is 27.01.2022.]

Followings Steps are to be followed :

- Step-1:** Open the wesbite of University – makautexam.net -- Click on Member's Area -- click on STUDENT, then Log in with Students credential (**User ID & Password**).
(If any new students did not receive User ID & Password, Please contact the **Principal Sir : 9083265515 or Mithun sir – 9083283906** (between 10.30 A.M to 06.00 P.M))
- Step-2:** Click on EXAM FORM icon—then click on EDIT/VIEW and Fill up the Exam Form Regular & Backlog (as applicable) and click on “ **CONFIRM & SUBMIT**” Button.
{**Students will have to choose Optional/Elective Paper (if applicable) according to list published in the college website.**}
- Step-3:** Pay the **EXAM FEES** for Regular & Backlog (if any) Examination. Regular Exam Fee Amount is **Rs. 1200.00** & Backlog Exam Fees Amount is **Rs.1000.00**
- Step-4:** After Payment , please send the Pdf Copy (jpg format will not be accepted) of Exam Form to : academic@istonline.org.in,. Please write in the Subject line as : **NAME:ROLL:COURSE:SEM**

Students are fully responsible to fill the Exam From and payment the Exam Fees, College is not responsible for the same in any Circumstances.)

Starting Date of Exam Form Fill Up & Payment	: 21.01.2023
Last Date of Exam Form Fill Up & Payment	: 28.01.2023
Admit Card Generation (Tentative)	: 31.01.2023
Sessional & Practical Exam between	: 1 - 06/02/2023
(Actual Dates will be notified by the College later)	
Theory Exams (Tentative) between	: 7 - 15/02/2023

By Order, Authorised Signatory