



Date : 18.08.2021

## **NOTICE FOR SPECIAL/CONCESSIONAL EXAMINATIONS FOR THE ABSENTEE STUDENTS OF 4TH & 6TH SEMESTER (ACADEMIC SESSION 2020-21) IN CONNECTION WITH THE 1ST INTERNAL ASSESSMENTS OF THEORETICAL SUBJECTS**

All the Diploma 4<sup>th</sup> and 6<sup>th</sup> Semester students who were absent in the 1<sup>st</sup> Internal Assessment of Theoretical Examinations are hereby notified that, as per special permission given by WBSCTVESD, **1st Internal Assessments (IA)** will be conducted as per below mentioned schedule through **online proctored system** as because examination in Pen & Paper mode (Offline Mode) is not possible due to the Covid-19 pandemic situation.

**ATTENDANCE OF INTERNAL ASSESSMENTS ARE MANDATORY, EVERY STUDENTS WILL HAVE TO ATTEND IT.**

Following basic guidelines are being issued as prescribed by the WBSCT&VE&SD in connection with the said examinations for your convenience.

1. For internal assessment duration of EiOM will be 45 minutes for Full paper (Full Marks in IA: 20) and 30 minutes for Half paper [Full Marks in IA: 10].
2. Question papers will be sent to the students by the respective Institutes/Subject Teachers through Email/WhatsApp or by any other online mode 5 minutes before commencement of the examinations.
3. Institute authority /Examination Cell will take the online examinations with Google meet of the mail ID provided for the examination purpose to the respective disciplines of the respective Institutes.
4. Students have to write the answer of the questions in own handwriting using 44 size pages. Each completed answer script must possess a FRONT PAGE (A4 size) carrying details (Branch, Semester, Registration Number, Roll Number, Subject Name & Date of Examination) of the student.
5. Students must write his/her roll number, registration number and put full signature at the bottom of each page. Scanned signature will not be acceptable. After completion of the examination, students have to send scanned copies of the parts of the drawing sheet along with the filled in front page (in single PDF file only) to the respective Institute through Email/WhatsApp or any other online mode within the stipulated time. Name of the PDF file should have a specific format as <Registration Number>\_<Subject Code>\_<Date of Examination>\_
6. Students will be provided with additional time of, 15 minutes for uploading the scanned answer script after the examination hours. As there is time restriction for sending the answer script to the Institute, students should be very much careful about it and must make necessary arrangements prior to appearing in the examination on each day.
7. During the examinations, all students must be instructed to switch on their camera of the device by which they will appear in the examinations.
8. The answer-scripts of the students must be uploaded by the students within stipulated time.
9. Students should be advised to appear for the examinations from the place where they will not normally face any internet connectivity problem.
10. After completion of the examination, students have to send a scanned copy of the answer script along with the filled in front page (**in single PDF file only**) through an E-mail ID which will be provided through Whatsapp Group.

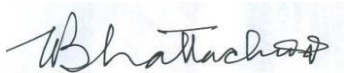
SCHEDULE OF SPECIAL / CONCESSIONAL EXAM -4TH SEM				
SL NO	DATE	TIME	BRANCH	SUBJECTS WITH CODE
1	21/08/2021	12:30 P.M – 1:15 P.M	CE	ADVANCED SURVEYING ( SURV )
			EE	ELECTRICAL MACHINE –II ( EM-II )
2	23/08/2021	12:30 P.M – 1:15 P.M	CE	GEOTECHNICAL ENGINEERING –I( GE-I)
			EE	ELECTRICAL MEASUREMENT & CONTROLL ( EMC )
3	24/08/2021	12:30 P.M – 1:15 P.M	CE	TRANSPORTATION ENGINEERING –I ( TE-I )
			ME	PRINCIPLES OF ELECTRICAL ENGINEERING ( PEE )
			EE	TRANSMISSION & DISTRIBUTION OF POWER ( TDP )
4	25/08/2021	12:30 P.M – 1:15 P.M	CE	ESTIMATING AND COSTING ( EAC )
			EE	APPLIED AND DIGITAL ELECTRONICS ( ADE )
5	26/08/2021	12:30 P.M - 1:15 P.M	CE	IRRIGATION ENGINEERING ( IE )
			ME	THEORY OF MECHINES & MECHANISM (TMM )
			EE	POWER PLANT ENGINEERING ( PEE )
SCHEDULE OF SPECIAL / CONCESSIONAL EXAM -6TH SEM				
SL NO	DATE	TIME	BRANCH	SUBJECTS WITH CODE
1	21/08/2021	11:30 A.M – 12:15 P.M	ME	DESIGN OF M/C ELEMENTS ( DME )
			EE	ELECTRICAL DESIGN ESTIMATION & COSTING (EDEC)
2	23/08/2021	11:30 A.M – 12:15 P.M	ME	INDUSTRIAL MANAGEMENT
			EE	INDUSTRIAL MANAGEMENT
3	24/08/2021	11:30 A.M – 12:15 P.M	ME	FLUID POWER ( FP )
			EE	ELECTRICAL INSTALLATION, MAINTENANCE, TESTING ( EIMT )
4	25/08/2021	11:30 A.M – 12:15 P.M	ME	PRODUCTION MANAGEMENT
			EE	CONTROL OF ELECTRICAL MACHINE ( CEM )
5	26/08/2021	11:30 A.M 12:15 P.M	ME	REFRIGERATION & AIR CONDITIONING ( RAC )

11. If any query regarding the Internal Assessments, please contact with the HOD of concern department as below:

Examination Co-Ordinator  
 For Civil Engineering HOD  
 For Mechanical Engineering HOD  
 For Electrical Engineering HOD  
 For Computer Science & Technology HOD

: **Mr. Mithun Das** :9647755511  
 : **Ms Payeli Mukherjee** :9434651173  
 : **Mr. Parikshit Ghosh** :9433804939  
 : **Mr. Indranil Maity** :9939290120  
 : **Mr. Avijit Bera** :9836883884

With thanks & best wishes

  
 (Principal)