

E-NOTICE

Date - 16/07/2021



Sub : REGARDING STUDENTS CREDIT CARD

Existing Students may apply for Student Credit Card through online portal with proper information and uploading the appropriate documents in the portal. Only for remaining college fees, students may apply. Please keep the similarity between loan amount and due course fees.

After submission the application form, students will have to submit the same to the college office for Verification.

Following documents are to be submitted to the college office. After scrutiny and verification, college will forward the application to the Higher Education Department.

1. One Request letter on plain paper for Verification.
2. Print out Copy of Online Application Form
3. Self Attested Photocopy of Last Money Receipt
4. Self Attested Photocopy of Last Qualifying Marksheet.
5. Self Attested Photocopy of Student Madhyamik Admit Card
6. Self Attested Photocopy of Student And Co-Borrower Aadhaar Card
7. Self Attested Photocopy of Student And Co-Borrower Voter Card
8. Self Attested Photocopy of Student And Co-Borrower Pan Card
9. Self Attested Photocopy of Student And Co-Borrower Bank Details
10. Self Attested Photocopy of Student And Co-Borrower Caste Certificate (If Any)
11. Student And Co-Borrower Colour Photo
12. Self Attested Photocopy of Annual Income Certificate of Co-Borrower
13. Self Attested Photocopy of Student Id Card
14. Self Attested Photocopy of Fees Structure

Original of all above documents will be verified by the College Office. Please keep Original copy of all above documents.

If any confusion arise, please contact with Mr. Prosenjit Roy – 9083265508 between 10.00 A.M to 05.00 P.M

With Thanks & Regards,

