



E-NOTICE

Date - 30/01/2026

Subject : Continuous Assessment 1 (CA1) Process

All **BBA, BCA & BBA(HM) 4th & 6th Sem** Students and **MHA 4th Sem** Students of **Institute of Science & Technology Management** are hereby informed that they will have to complete their **Continuous Assessment (CA)** process as per Notice published by the MAKAUT, WB. We will send Notice for every CA process in due course of time.

This notice is only for CA1

For CA1, every subject Teacher will give a particular topics roll no wise, if needed. Subject Teacher will also provide a sample **PPT**.

List of topics with subject teacher's name & contact number, sample **PPT** will be sent to the respective students Group in due course of time.

All students will have to make a **POWER POINT PRESENTATION (PPT)** with minimum 8 slides on that topics and will have to send through mail (department wise mail IDs are given below) within **03.02.2026**, after that no PPT is accepted. If any student have any query regarding making **PPT**, then he/she can contact with the subject teacher or Mithun Das, OIC.

At the time of sending this mail, Please write in the Subject line as : **NAME-ROLL-STREAM-SEM**: (Example : **SUDIPTA BISWAS-32141923001-BBA-2ND**)

It is mandatory to complete this CA1 activities for all students within the stipulated period of time. If any student fails to submit PPT, his/her CA1 Marks will not be sent to MAKAUT. He/she will be treated as **ABSENT**.

Email ids:

DEPARTMENT
Management

MAIL IDS
: ca.ist.management@gmail.com

By Order, Authorised Signatory