



## E-NOTICE

Date - 24/07/2025

### Subject : Continuous Assessment 1(CA1) Process

All **BBA, BCA & BBA(HM) 3<sup>rd</sup> & 5<sup>th</sup>** Sem Students & **MHA 3<sup>rd</sup>** Sem Students of **Institute of Science & Technology Management** are hereby informed that they will have to complete their **Continuous Assessment (CA)** process as per Notice published by the MAKAUT, WB. We will sent Notice for every CA process in due course of time.

This notice is only for **CA1**

For CA1, every subject Teacher will give a particular topics roll no. wise, if needed. Subject Teacher will also provide a sample **PPT**.

List of topics with subject teacher's name & contact number, sample **PPT** will be sent to the respective students Group in due course of time.

All students will have to make a **POWER POINT PRESENTATION (PPT)** with minimum 8 slides on that topics and will have to sent through mail (department wise mail IDs are given below) within **06.08.2025**, after that no PPT is accepted. If any student have any query regarding making **PPT**, then he/she can contact with the subject teacher or Mr. Mithun Das, OIC.

At the time of sending this mail, please write in the Subject line as : **NAME-ROLL-STREAM-SEM:** (Example : **NILANJANA BISWAS-32141923001-MHA-3RD**)

It is mandatory to complete this CA1 activities for all students within the stipulated period of time. If any student fails to submit PPT, his/her CA1 Marks will not be sent to MAKAUT. He/she will be treated as **ABSENT**.

#### Email id:

#### DEPARTMENT

Management

#### MAIL IDS

: ca.ist.management@gmail.com

By Order, Authorised Signatory