



E-NOTICE

Date - 06/05/2025

Subject : Exam Form Fill Up Of Diploma Even Sem 2025

Guidelines in respect of filling-up of the online application form for **External Theoretical Examination (May 2025) & Final Sessional Examination (June 2025)** for the even semester diploma students in **Engineering & Technology/MOPM/3DAG (Academic Session 2024-25)**

GUIDELINES FOR THE STUDENTS

- All eligible diploma students (Regular & Casual) of Even semester (Academic Session 2024-25) of **Engineering & Technology/MOPM/3DAG** will have to fill up Application Form for the upcoming **External Theoretical Examination & Final Sessional Examination** to be held in **May/June 2025** through the web portal of the Council at **www.website.co.in** by paying requisite fee.
- A link captioning "Apply Online/or External Examinations (May/June2025}" will be activated in the Home Page of the Council's website, **www.webscte.co.in** on **14th May, 2025** for the concerned students.
- Eligible students will have to enter their **Registration** Number after clicking the above- mentioned link for initiating the process of form fill-up.
- Students will have to provide their mobile number and email id in the given space and will have to click the tab "**Submit and Pay Fees**".
- For payment of the fee, students have to select "**Mode of Payment**" from Net Banking, Debit Card, Credit Card or UPI and pay the fee.
- Regular students will have to pay fee of **Rs. 250/- (Rupees two hundred and fifty)** only and Casual students will have to pay fee of **Rs. 150/- (Rupees one hundred and fifty)** only.
- Last date for submission of online form and payment of fee by the concerned students is **16th May, 2025 (Up to 11.30 PM)**.
- During payment of the fee, if online transaction of any student shows '**PENDING**' for a prolonged time, he/she has to write immediately to the Council at **helpdesk@website.co.in** with full details and a screen shot of the transaction made.
- Notice regarding issuance of e-Admit card of the (validated students will be published in due course of time.

By Order, Authorised Signatory