Sub : **NOTICE FOR EXAM FORM FILL-UP OF 3RD, 5TH & 7TH SEM STUDENTS**

All **3RD**, **5TH** & **7TH** Sem Students of **B.TECH**, **3RD** & **5TH** Students of **BBA**, **BCA**, **BHM** & **MCA**, **3RD Sem** Students of **M.TECH** & **MHA** Courses of Institute of Science & Technology are hereby informed to see the Notice for Exam Form Fill-up of Regular & Backlog Exam. published in University's website (makautexam.net) and take appropriate steps to complete the Examination Form-Fill-up process with their own responsibility within the date mentioned in that Notice.

[College will Release the Exam Forms to the students who have Cleared their Semester Fees, after that, the students will get Exam Form in their Dashboard, So students who have not cleared their Semester Fees till date will have to clear their Semester Fees within 03.01.2022, because Starting Date of Release the Exam. Forms by the College is 04.01.2022 and last date of Release the Exam. Forms by the college is 09.01.2022. We have already Informed to the defaulter students over telephone to clear their Semester Fees.]

Followings Steps are to be followed :

Step-1 : Open the website of University – **makautexam.net** -- **Click on Member's Area** -- **click on STUDENT**, then Log in with Students credential (**User ID & Password**). (If any new students did not receive User ID & Password, Please contact with **Principal Sir : 9083265515**)

Step-2 : Fill up the Exam Form Regular & Backlog (if any) and click on **" CONFIRM & SUBMIT"** Button. {**Students will have to choose Optional/Elective Paper (if applicable) according to list published in the college website.**}

Step-3 : Pay the **EXAM FEES** for Regular & Backlog (if any) Examination. Regular Exam Fee Amount is **Rs. 1200.00** & Backlog Exam Fees Amount is **Rs.1000.00**

(If any student already paid his/her Exam Fees Rs. 1200.00 with their Sem. Fees, College will pay their Exam Fees only)

Step-4 : After Payment , please send the Pdf Copy of Exam Form to : **academic@istonline.org.in**, jpg format will not be accepted. Please write in the Subject line as : **NAME:ROLL:COURSE:SEM**

Students are fully responsible to fill the Exam From and payment the Exam Fees (Except Already Paid Students), College is not responsible for the same in any Circumstances.)

Starting Date of Exam Form Fill Up & Payment : 04.01.2022
Last Date of Exam Form Fill Up & Payment   : 10.01.2022

With Thanks & Regards,