



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No. WBSCTVESD/TED/2023-24/3124

Date: 03.01.2025

NOTICE

Guidelines in respect of filling-up of the ONLINE APPLICATION FORM for External Theoretical Examination (January 2025) & Final Sessional Examination for the 1st semester diploma students in Engineering & Technology/ MOPM/3DAG (Academic Session 2024-25)

GUIDELINES FOR THE STUDENTS	
	Guidelines
Online Application & Fee Payment	- All eligible diploma students (Regular & Casual) of 1st semester (Academic Session 2024-25) of Engineering & Technology/MOPM/3DAG will have to fill up Application Form for the upcoming External Theoretical Examination & Final Sessional Examination to be held in January 2025 through the web-portal of the Council at www.webscte.co.in by paying requisite fee. - A link captioning "Apply Online for External Examinations (January 2025)" will be activated in the Home Page of the Council's website, www.webscte.co.in on 8th January, 2025 for the concerned students. - Eligible students will have to enter their Registration Number after clicking the above-mentioned link for initiating the process of form fill-up. - Students will have to provide their mobile number and email id in the given space and will have to click the tab "Submit and Pay Fees". - For payment of the fee, students have to select "Mode of Payment" from Net Banking, Debit Card, Credit Card or UPI and pay the fee. - Regular students will have to pay fee of Rs. 250/- (Rupees two hundred and fifty) only and Casual students will have to pay fee of Rs. 150/- (Rupees one hundred and fifty) only. - Last date for submission of online form and payment of fee by the concerned students is 10th January, 2025 (Up to 11.30 PM). - After successful payment of the examination fee, application details of the students will automatically reach their respective Institute portal for online validation by the Institute authority.

	- During payment of the fee, if online transaction of any student shows 'PENDING' for a prolonged time, he/she has to write immediately to the Council at helpdesk@webscte.co.in with full details and a screen shot of the transaction made. - Last date for online validation of the eligibility of the students by the Institute authorities is 11th January, 2025 (Up to 11.30 PM).
Downloading of e-Admit Card	Notice regarding issuance of e-Admit card of the validated students will be published in due course of time.

All eligible diploma students are advised to contact their respective Institutes / HODs / Subject Teachers in case of facing any difficulty in filling-up of the online application form for the aforesaid examination.


Senior Administrative Officer (Technical Education) 03.01.25
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