



E-NOTICE

Date - 10/12/2024

Subject : Assignment File Issue & Submission For Management-1ST Sem

All the 1ST SEM Students of **BBA, BCA, BBA (HM) & MHA** are hereby informed to collect **ASSIGNMENT FILES** as per list attached herewith from the College by paying **Rs.100.00** per file and submit **ASSIGNMENTS** following any one option mentioned below:

DATE OF DISTRIBUTION OF ASSIGNMENT FILE: 12.12.2024 & 13.12.2024

- OPTION-1 :**
- Collect **ASSIGNMENT FILES** from the college on **12.12.2024 & 13.12.2024 at Room No : TT-301, 2nd floor TT building.**
 - Download Assignment Questions from the IST website which will be available from **12.12.2024 (04.00 P.M)**
 - Write Assignment answers of all theory & practical papers in the page attached in file.
 - Put Page Number in top middle of every page and put Full Signature in write bottom of every page.
 - Write your details in top page of the file and scan which will be page no-1 and scan remaining pages (2 onwards) in a Single PDF.
 - Give name of the PDF file according to your subject/paper code.
 - Send all files through mail to the mail ids mentioned below within **24.12.2024**

- OPTION-2 :**
- Download Assignment Questions from the IST website which will be available From **12.12.2024 (04.00 P.M).**
 - Write Assignment answers all theory & practical papers in the **A4 Pages.**
 - Make a Heading/Title page for Every Subject/Paper Code as below which will be page no-1:
NAME
COURSE
STREAM
SEMESTER
ROLL NO
SUBJECT/PAPER CODE
SUBJECT/PAPER NAME
 - Put Page Number in top middle of every page and put Full Signature in write bottom of every page.
 - Scan multiple pages (1 onwards) in a Single PDF.
 - Give name of the PDF file according to your subject/paper code.
 - Send all files through mail to the mail ids mentioned below within **24.12.2024**

By Order, Authorised Signatory



E-NOTICE

Date - 10/12/2024

viii. Collect Assignment files from the college later. (it is mandatory).

MAIL IDS WHERE ASSIGNMENTS ARE TO BE SEND:

MANAGEMENT : ist.faculty5.2020@gmail.com

At the time of sending mail, write your details in subject line as :
" YOUR NAME:COURSE:STREAM:SEM:ROLL NO "

Example : If you are Atanu De, student of BBA of 1st Sem having Roll no 32101317056, then your subject line will be like this :
"ATANU DE:MGMT:BBA:1ST:32101317056"

LIST OF ASSIGNMENT FILE FOR ODD SEM-2024

SEM	STREA M	PAPER CODE		NO OF PAPERS
		THEORY	PRACTICAL	
BBA(HM)				
1ST	BBA (HM) 101, BBA (HM) 102, MIM101, GE 1B-07, AECC101		SEC181	6
BCA				
1ST	BCAC101, BCAC102, MIM101, AECC101, GE 1B-07		BCAC191, BCAC192, SEC181	8
BBA				
1ST	BBACO-101, BBACO-102, MIC-101, AECC-101, GE 1B-07		SEC-181	6
MHA				
1ST	MHAN101, MHAN102, MHAN103, MHAN104, MHAN105, MHAN106			6

By Order, Authorised Signatory