Subject : **End Semester Exam Form Fill-Up Of B.Tech- 5ᵗʰ & 7ᵗʰ Sem, M.Tech- 3ʳᵈ Sem & Management- 3ʳᵈ & 5ᵗʰ Sem Students Under Makaut**

All **5ᵀᴴ & 7ᵀᴴ** Sem Students of **B.TECH**, **3ᴿᴰ & 5ᵀᴴ** Sem Students of **BBA, BCA, BBA(HM)**, **3ᴿᴰ** Sem Students of **M.TECH & MHA** Courses of Institute of Science & Technology are hereby directed to see the Notice for Exam Form Fill-up of Regular & Backlog Exam. published in University's website **(makautexam.net)** bearing Notification No **COE/MAKAUT,WB/27/2024** Date: **06/11/2024** and complete the Examination Form-Fill-up process with their own responsibility within the date mentioned in that Notice.

[College will Release the Exam Forms to the students who have Cleared their Semester Fees, after that, the students will get Exam Form in their Dashboard, So students who have not cleared their Semester Fees till date will have to clear their Semester Fees within 20.11.2024, because Starting Date of Release the Exam. Forms by the College is 21.11.2024. Forms of defaulter students will not be released by the College.

Followings Steps are to be followed :

Step-1 : Open the wesbite of University – **makautexam.net -- Click on Member's Area – click on STUDENT**, then Log in with Students credential **(User ID & Password).**

Step-2 : Fill up the Exam Form Regular & Backlog (if any) and click on **" CONFIRM & SUBMIT"** Button.

Step-3 : Pay the **EXAM FEES** for Regular & Backlog (if any) Examination. Regular Exam Fee Amount is **Rs. 1200.00** & Backlog Exam Fees Amount is **Rs.1000.00**

Step-4 : After Payment , please download the Exam Form, put Signature in appropriate space, scan in PDF format and send the PDF Copy of Exam Form to : **academic@istonline.org.in**, jpg format will not be accepted. Please write in the Subject line as : **NAME:ROLL:COURSE:SEM**

Students are fully responsible to fill the Exam From and payment the Exam Fees. College will not be responsible for the same in any Circumstances.

IMPORTANT DATES FOR THE STUDENTS

Starting Date of Exam Form Fill Up & Payment	:	**21.11.2024**
Last Date of Exam Form Fill Up & Payment	:	**26.11.2024**

N.B : STUDENTS ARE DIRECTED TO COMPLETE THEIR EXAM FORM FILL UP PROCESS WITHIN TWO DAYS OF THE COMMENCEMENT OF THE EXAM FORM FILL UP i.e. 23.11.2024 TO AVOID TECHNICAL GLITCHES AND PAYMENT GATEWAY SERVER PROBLEM. NO REQUEST REGARDING THE EXAM FORM FILL UP WILL BE ENTERTAINED AFTER THE SCHEDULED DATE IS OVER.

By Order, Authorised Signatory