



## E-NOTICE

Date - 04/01/2024

### **Subject : CONTINUOUS ASSESSMENT (CA) PROCESS (1<sup>ST</sup> SEM ALL AND B.TECH LATERAL ENTRY STUDENTS)**

All **B.TECH 1<sup>ST</sup> & 3<sup>RD</sup> (LATERAL)** Sem Students , **BBA, BCA, BBA(HM) 1<sup>ST</sup> Sem** Students , **M.TECH 1<sup>ST</sup> Sem** Students, **MCA & MHA 1<sup>ST</sup> Sem** Students of **Institute of Science & Technology** are hereby informed that, they will have to complete their **Continuous Assessment (CA)** process as per Notice published by the MAKAUT, WB. We will sent Notice for every CA process in due course of time.

This notice is only for **CA2**

For **CA2**, every subject Teacher will give a particular topic(s) roll no wise. Subject Teacher will also provide a sample **REPORT FORMAT**.

List of topics with subject teacher's name & contact number, sample **REPORT FORMAT** will be sent to the respective students Group.

All students will have to make a **REPORT** and will have to sent through mail (department wise mail ID are given below) within **11.01.2024**. If any student have any query regarding making **REPORT**, then he/she can contact with the subject teacher.

At the time of sending this mail, Please write in the Subject line as : **NAME-ROLL-STREAM-SEM:** (Example : **DEBJIT PANJA-18201319018-CE-1ST**)

It is mandatory to complete these **CA2** activities for all students. If any student fails to submit REPORT, his/her CA2 Marks will not be sent to MAKAUT. He/she will be treated as **ABSENT**.

#### **Email ids:**

##### **DEPARTMENT**

Civil Engineering  
Mechanical Engineering  
EE/EEE  
CSE/IT  
ECE/AEIE  
Management

##### **MAIL IDS**

: ca.ist.ce@gmail.com  
: ca.ist.me@gmail.com  
: ca.ist.eee@gmail.com  
: ca.ist.cseit@gmail.com  
: ca.ist.eceaeie@gmail.com  
: ca.ist.management@gmail.com

By Order, Authorised Signatory