



Date: 30/11/2021

NOTICE FOR COMMENCING OFF-LINE CLASSES FOR DIPLOMA 1ST & 5TH SEMESTER STUDENTS

It is hereby informed to all the Diploma 1st and 5th Sem students that, the off-line classes will be started on and from 08/12/2021. The students are advised to maintain all the COVID-19 protocols mentioned below as notified by WBSCT&VE&SD while visit the college campus to attend the Classes as per routine.

Govt. Order also attached herewith on which basis OFFLINE classes are starting.

COVID SAFETY NORMS:

1. Wear mask. Use of gloves and cap is optional.
2. Avoid wearing metal accessories like rings, chains, bangles and amulets.
3. To wash your hand frequently with soap and water, or may use sanitizer, if available.
4. Maintain social distance everywhere.
5. Do not come to institution if you are having fever, cold or any other ailment.
6. Do not touch your face with hand anytime unless it is washed clean.
7. Do not form close clusters with friends.
8. Do not share exercise books, copies, bags, or any other belonging of your friend.
9. Do not share food or drinking water with your friend or anyone.
10. Do sit at your assigned place.
11. Learn about COVID protocol attentively and follow the same in day to day life.
12. Do not panic.
13. Spread awareness amongst your relatives at home.
14. Play innovative games maintaining Social distance.
15. Learn how to fold arm over your mouth and nose before sneezing and coughing.
16. Do not spit here and there.
17. Flush the toilets adequately and wash your hand with soap once done.
18. Maintain social distance in class room, laboratory, library, corridors and everywhere you go.
19. Paint innovative posters; write poems, essays, slogans on awareness against COVID.
20. After reaching home wash uniform with detergent if you have another set. If that is not possible keep the uniform isolated for twelve hours and put it under direct sunlight next day.
21. Wash your mask, gloves and cap in hot water and surely with soap and detergent.
22. Verbal assistance or gestures to peers who are not able to maintain social distancing and mask.
23. Avoid junk food and eating out. Eat healthy food prepared at home. Drink hot water/milk/soup at home.
24. Last but not the least; remember you are the true fighter against this formidable threat called COVID 19. We must win the battle by all will power and continuous perseverance. We must not allow COVID 19 to compromise our daily academic progress and achieving excellence.

With thanks & best wishes

By Order

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30/11/21



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Government of West Bengal
Technical Education, Training & Skill Development Department
Karigari Bhawan, 3rd Floor, Plot No. B/7, AA-III,
Rajarhat, New Town, Kolkata-700160.

Pl. circulate
09.11.2021

Date:03/11/2021

From: Joint Secretary to the Govt. of West Bengal

To:

1. The Project Director, PBSSD, Karigari Bhawan.
2. The CAO of WBSCT&VE&SD, Karigari Bhawan.
3. The D.V.E.&T., W.B., Karigari Bhawan.
- ✓ 4. The D.T.E.&T., W.B., Karigari Bhawan.
5. The D.I.T., W.B., Karigari Bhawan.

Sub.: Re-opening of Institutions under administrative control of TET&SD Department.

Sir,

I am directed to inform you that the competent authority in the Government of West Bengal has decided to re-open Institutions on campus for the students of **all ITIs, Polytechnics and Skill Development Centres under administrative control of this Department** w.e.f. 16.11.2021 maintaining all Covid norms and protocols. As the Institutions are going to open on regular basis after a long gap, it is essential to maintain the following terms & conditions strictly:

1. All the Institutions shall take suitable steps for cleaning and sanitizing the campus(es) maintaining COVID-19 protocols preferably by 1st week of November, 2021.
2. The Teaching and Non-Teaching Staff are permitted to attend their respective institutions w.e.f. 01.11.2021.
3. Hostels may be opened in such cases where necessary, strictly maintaining COVID norms & safety.
4. Suitable assistance of local administration may be taken as and when required.
5. Relevant academic guidelines would be issued by the West Bengal State Council of Technical & Vocational Education & Skill Development..

This issues with the approval of the competent authority of this Department for the interest of public services.

All concerned are being informed.

Enclo.: Advisory.

Yours faithfully,

Joint Secretary to the Govt. of West Bengal

Copy forwarded for information and taking necessary action to:

1. P. S. to Hon'ble MOS(IC) of this Department.
2. The Deputy Secretary of this Department.
3. Sr. P. S. to the Principal Secretary of this Department.
4. P.S. to the Additional Secretary(both) of this Department.
5. PA/PS to the Special Secretary of this Department.
6. Guard File.

Joint Secretary to the Govt. of West Bengal